



GOVERNMENT OF PUERTO RICO

Puerto Rico Planning Board

NOTICE OF INTENT TO AWARD

RFP NO. HMGP- 4339-0005-RFP 02

PROFESSIONAL SERVICES FOR CONSULTING AND QUALITY CONTROL

April 3, 2019

Sent Via Electronic Mail and Certified Mail, Return Receipt Requested

TO ALL PROPONENTS

An Evaluation Committee was appointed by the President of the Planning Board on March 15, 2019, to review proposals submitted in response to the Puerto Rico Planning Board ("PRPB" or the "Board") Request For Proposals No. HMGP- 4339-0005-RFP 02, Professional Services for Consulting and Quality Control (the "RFP"), and to make recommendations for one contract award. After careful deliberation, the Evaluation Committee recommended by majority vote to award the contract to *CA Engineering, P.S.C.*

This Notice of Intent to Award outlines the competitive proposal and proposer selection process used in connection with the RFP.

I. THE RFP AND ADDENDA

A. RFP Publication

The RFP was issued on March 4, 2019. The RFP was posted on <http://jp.pr.gov> March 4, 2019.

B. Responses to Questions

Questions were submitted by interested businesses. Responses to interested businesses were posted on the Board's website at <http://jp.pr.gov>.

C. Evaluation Criteria and Weights

As stated in the RFP, proposals were evaluated by the Evaluation Committee based on the criteria and weights set forth below.



EVALUATION CRITERIA	WEIGHT
Experience	30 pts.
Presentation and Content of Proposal	20 pts.
Academic Preparation (Staff)	25 pts.
Price	25 pts.
TOTAL:	100%

The following elements were used to score each of the above-referenced criteria:

CRITERIA	ELEMENTS CONSIDERED
1 Experience	Experience and success implementing required scope of RFP
	Experience in the areas of hydrologic- hydraulic fields, state and local regulations , dealing with permits required by Department of Natural and Environmental Resource, OGPe, Quality Board and EPA related to storm water systems
	Experience related to engineering modeling, development of technical documents, procedures, guides, design of storm water systems, design on karst zones, design of detention ponds, climate change considerations, MS4 and NPDS
2 Presentation and Content of Proposal	Clear presentation and description of services in the proposal
	Organization
3 Academic Preparation (Staff)	Availability to begin work immediately
	The staff is constituted of civil engineers with professional licenses (PE) and Master in Science specialized in water resources or related field.
4 Price (Section C table 2: Price Proposal)	Compliant price proposal format provided or alternative format in compliance with RFP requirements.
	The top budget for the required services is \$50,000. Proposals will be evaluated on the price proposal format provided with RFP
	Clear alignment of positions titles, jobs descriptions and rates.
	Description of how the proponent will ensure that the available budget will suffice the required deliverables throughout the completion of the project.
	Reasonable rates per hour.

II. THE EVALUATION AND PROPOSER SELECTION PROCESS

A. Proposals

The following proponents submitted proposals:

1. CA Engineering, P.S.C.
2. Industrial Improvements INC.
3. AECOM Caribe, LLP
4. GLM Engineering Group, P.S.C.

B. Non-responsive Proponent

The following proposal was deemed non-responsive by the Evaluation Committee for the reasons described below.

NON-RESPONSIVE PROPONENT	REASONS
Industrial Improvements INC.	Compliances with Letter OC-15-12 of the Office of Comptroller of Puerto Rico and Puerto Rico Corporations General Law 164, enacted on December 16, 2009.

C. Review Process and Ranking

The proposal review process was conducted in accordance with the terms and conditions of the RFP, based on the criteria and elements set forth above. No proponent interviews/presentations were conducted for this RFP.

After careful review of the proposals, the Evaluation Committee met to score each responsive proponent. The scores resulted in the following ranking, in descending order:

PROPONENT	RANK
CA Engineering, P.S.C.	86.00
GLM Engineering Group, P.S.C	82.25
AECOM Caribe, LLP	80.33

III. EVALUATION COMMITTEE CONTRACT AWARD RECOMMENDATIONS

The Evaluation Committee met on Wednesday, April 3, 2019 voted recommending unanimously that the contract be awarded to the CA Engineering, P.S.C. as having provided the most advantageous proposal.

The Evaluation Committee's recommendations were presented to the President of the Board for consideration and approval. After a full briefing on the Evaluation Committee deliberations, I hereby approve the award of the services to CA Engineering, P.S.C as recommended.

As provided in the RFP, this Notice of Intent to Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the PRPB and the successful

proponent. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable PRPB is executed. If the successful vendor fails to negotiate and execute a contract with the PRPB, the PRPB may revoke the award and award the contract to the next highest ranked vendor or withdraw the RFP. The PRPB further reserves the right to cancel this Notice of Intent to Award at any time prior to the execution of a written contract.

IV. AWARD REVIEW PROCEDURE

A copy of this Notice of Intent to Award is also being sent by certified mail to the proponents whose proposal resulted in a non-award, in accordance with the terms of the RFP. Award revisions will be governed by the provisions of the Puerto Rico Uniform Administrative Procedures Act (Public Act 38 of June 30, 2017, as amended).

Any proponent adversely affected by this decision may file a request for reconsideration with the PRPB within twenty (20) days of notification. The PRPB must consider the request for reconsideration within thirty (30) days of its filing date (30-day period may be extended once for an additional 15 days by PRPB). If the PRPB does not issue a response to the request for reconsideration within such 30-day period (or 45-day period if the once-time extension is triggered by the PRPB), said request will be deemed to have been rejected. The proponent may file an appeal brief for judicial review of PRPB's final decision with the Puerto Rico Appellate Court within 20 days from the earlier of: (i) the date of the notification of the postmark on the envelope containing PRPB's final decision on the proponent's request for reconsideration or (ii) the date that the request for reconsideration is deemed to have been rejected. Proponents who fail to file requests reconsideration or for judicial review within the periods indicated herein waive their right to contest an award. The filing of an appeal before the Appellate Court will not stay the award proceedings.

Thank you to each proponent for providing the PRPB with proposals to deliver the services described on the RFP.

PUERTO RICO PLANNING BOARD


María del C. Gordillo Pérez
Chairwoman

CC: To be sent by certified mail, return receipt requested to:

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