



GOBIERNO DE PUERTO RICO

Junta de Planificación

NOTICE OF INTENT TO AWARD

RFP: PROFESSIONAL SERVICES FOR OF QUALIFIED ENGINEERING CONSULTING FIRM

July 2, 2019

Sent Via Electronic Mail and Certified Mail, Return Receipt Requested

TO ALL PROPONENTS

An Evaluation Committee was appointed by the President of the Planning Board on June 12, 2019, to review proposals submitted in response to the Puerto Rico Planning Board (“PRPB” or the “Board”) Request For Proposals for Professional Services for Qualified Engineering Consulting Firm (the “RFP”), and to make recommendations for one contract award. After careful deliberation, the Evaluation Committee recommended by majority vote to award the contract to *AECOM Caribe, LLP*.

This Notice of Intent to Award outlines the competitive proposal and proposer selection process used in connection with the RFP.

I. THE RFP AND ADDENDA

A. RFP Publication

The RFP was issued on May 6, 2019. The RFP was posted on <http://jp.pr.gov> May 6, 2019.

B. Evaluation Criteria and Weights

As stated in the RFP, proposals were evaluated by the Evaluation Committee based on the criteria and weights set forth below.

EVALUATION CRITERIA	WEIGHT
Management Skills and Technical Expertise	30 pts.
Credentials of the Project Team	25 pts.
Understanding of the tasks, requirements, and technical approach as specified in the proposal and SOW.	25 pts.
Price	20 pts.
TOTAL:	100%



The following elements were used to score each of the above-referenced criteria:

CRITERIA		ELEMENTS CONSIDERED
1	Management Skills and Technical Expertise	Provide detailed information on projects similar to the Scope of Services. Discuss delivery of projects and deliverables on time and within budget.
		Identify past experience working with FEMA and floodplain mapping.
2	Credentials of the Project Team	Demonstrate that the Project Manager and designated project team members have the managerial and technical expertise required to complete the tasks in the SOW, a thorough understanding of FEMA floodplain management policy and technical requirements, and the ability to manage stakeholders and resilience long-term planning.
		Capability to conduct a data gap analysis to determine the viability of the Risk MAP future next phases that will include: <ul style="list-style-type: none"> • Experience working with large scale hydrologic and hydraulic analyses in order to accurately portray floodplain limits and impacts on watersheds; • Gather all applicable information through land surveys and hydrologic and hydraulic modeling to complete the digital mapping of floodplains
		Produce all regulatory and non-regulatory Risk Map products
		Possess a strong familiarity with floodplain management programs at the local government level
		Clearly identify the people who will be involved, what they will do, and their specific experience in that role.
3	Understanding of the tasks, requirements, and technical approach as specified in the proposal and SOW.	Major elements and goals of the project. .
		Task descriptions and required technical approaches.
		Workflow diagram with discussion of salient milestone events and deliverables, review periods and estimated time for administration actions.
		Identify challenges in conducting the discovery project as described in the SOW.
		Suggest how best to maintain public involvement and support during the process.
4	Price (Section 5)	Proposals will be evaluated on the price proposal format provided with this RFP in Section 5
		Respondents shall clearly align position titles, job descriptions, and rates in their proposal

II. THE EVALUATION AND PROPOSER SELECTION PROCESS

A. Proposals

The following proponents submitted proposals:

1. AECOM Caribe, LLP
2. Atkins Caribe Operations
3. TETRA TECH

B. Review Process and Ranking

The proposal review process was conducted in accordance with the terms and conditions of the RFP, based on the criteria and elements set forth above. No proponent interviews/presentations were conducted for this RFP.

After careful review of the proposals, the Evaluation Committee met to score each responsive proponent. The scores resulted in the following ranking, in descending order:

PROPONENT	RANK
AECOM Caribe, LLP	87.75
TETRA TECH	83
Atkins Caribe Operations.	80

III. EVALUATION COMMITTEE CONTRACT AWARD RECOMMENDATIONS

The Evaluation Committee met on Wednesday, June 26, 2019 voted recommending that the contract be awarded to the AECOM Caribe, LLP as having provided the most advantageous proposal.

The Evaluation Committee's recommendations were presented to the President of the Board for consideration and approval. After a full briefing on the Evaluation Committee deliberations, I hereby approve the award of the services to AECOM Caribe, LLP as recommended.

As provided in the RFP, this Notice of Intent to Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the PRPB and the successful proponent. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable PRPB is executed. If the successful vendor fails to negotiate and execute a contract with the PRPB, the PRPB may revoke the award and award the contract to the next highest ranked vendor or withdraw the RFP. The PRPB further reserves the right to cancel this Notice of Intent to Award at any time prior to the execution of a written contract.

IV. AWARD REVIEW PROCEDURE

A copy of this Notice of Intent to Award is also being sent by certified mail to the proponents whose proposal resulted in a non-award, in accordance with the terms of the RFP. Award revisions will be governed by the provisions of the Puerto Rico Uniform Administrative Procedures Act (Public Act 38 of June 30, 2017, as amended).

Any proponent adversely affected by this decision may file a request for reconsideration with the PRPB within twenty (20) days of notification. The PRPB must consider the request for reconsideration within thirty (30) days of its filing date (30-day period may be extended once for an additional 15 days by PRPB). If the PRPB does not issue a response to the request for reconsideration within such 30-day period (or 45-day period if the once-time extension is triggered by the PRPB), said request will be deemed to have been rejected. The proponent may file an appeal brief for judicial review of PRPB's final decision with the Puerto Rico Appellate Court within 20 days from the earlier of: (i) the date of the notification of the postmark on the envelope containing PRPB's final decision on the proponent's request for reconsideration or (ii) the date that the request for reconsideration is deemed to have been rejected. Proponents who fail to file requests reconsideration or for judicial review within the periods indicated herein waive their right to contest an award. The filing of an appeal before the Appellate Court will not stay the award proceedings.

Thank you to each proponent for providing the PRPB with proposals to deliver the services described on the RFP.

PUERTO RICO PLANNING BOARD



María del C. Gordillo Pérez
Chairwoman

CC: To be sent by certified mail, return receipt requested to:

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